



Wahoo! Event Information

(please see our wedding document for all weddings and receptions)

Deposit:

A non-refundable deposit is required to secure your reservation. By placing the deposit, you agree to the Wahoo! policies. We will take the payment online through our event portal. However, you may call and give your credit card information to the Event Team or manager on duty. The deposit amount is deducted from your final bill. Any damages to property will be deducted from the deposit.

\$200 for events up to 29 guests

\$300 for events up to 30-39 guests

\$400 for events up to 40-49 guests

\$500 for events of 50 or more guests

\$1000 for restaurant buyouts

Cancellation Policy:

The deposit is non-refundable should you decide to cancel once it's paid.

If you or your company need to cancel your booking due to a COVID-19 outbreak, if you cancel at least 14 days in advance of your event we will apply a credit of 100% of the deposit towards a future event with a food & beverage total of equal or greater value, booked within one (1) year from the date of cancellation. Refunds are not available for any COVID-19 related outbreak.

Final payment:

- This is due at the end of your event. Any damages to property will be deducted from the deposit. Credit processing fee will apply.

Menu:

- Wahoo! offers a variety of menus from which you may choose. Pricing is available on our website at www.wahoogrilldecat.com.
- **Menu must be finalized 2 weeks prior to your event.**
- Menus for parties of 20 and more scheduled during peak times may be served on food stations; this will be determined by our event team.
- Children's menu is available for ages 4 to 12; there is no charge for children ages 3 and under.

Guest Count:

- We require a final confirmation and a guaranteed number of guests 2 weeks prior to the event for groups of 40 or more and 1 week in advance for groups of less than 40.
- If the number of guests in attendance is less than the final guaranteed number, there will be a charge of the per person rate for those guests not in attendance. If the number of guests in attendance is 20% over the final guest count the host will be charged for the additional guests and the deposit will be forfeited.

Alcohol:

- We offer a variety of beverage packages from which you can choose. These are available along with our current wine list on our website.
- Wine tastings are available Tuesday-Thursday from 5pm to 6pm by appointment only. Please email any specific Wahoo! wines you would like to taste 48 hours prior to the tasting; otherwise, we will choose a variety of wines for your tasting.
- It is illegal to bring alcohol onto the premises.
- Payment for any alcohol consumed by guests is the responsibility of the contracting party unless otherwise stated.
- We reserve the right to refuse to serve any guest who appears to be intoxicated.

Event Times:

- To successfully coordinate our events with our dining guests there are limitations on event start times so please confirm times with our event coordinator prior to sending out invitations.

Pricing:

- Estimates are valid for 30 days. The menu price is locked in at the time the deposit is paid.

Décor:

- All decorations must be approved by Wahoo!; no noise makers, confetti, plastic, or silk flowers/ greenery is allowed. All greenery must be real. Deposit will be forfeited if any of these items are brought in.
- Sparklers are permitted with the following stipulations:
 - They can only be used outside in an area that is NOT covered
 - Host must tie a ribbon to each sparkler so they can be easily found when guests drop them
 - Host must provide lighters (one per every 4 guests)
- Floating flame lanterns and taper candles with real flames are not permitted.
- Dining table set up by our staff includes tablecloths, precut runners, chargers, candles, napkins, and table numbers. Set up of flowers, napkin rings, place cards, chair covers or chair sashes will require an additional fee.
- Wahoo! is not responsible for any items left behind.
- Please pick up any equipment or décor within 24 hours after your event.
- For liability reasons guests and staff are not allowed to stand on a chair or ladder. We can hire a licensed contractor to hang any décor; this fee is \$100 to \$200.

Flowers:

Please contact our in-house florist for arrangements (Erin Green- o.peoples@yahoo.com, cell 404.456.4227) or you can work with your own florist. We do not allow plastic/silk flowers; deposit will be forfeited if any of these items are brought in.

AV Equipment:

Available for a \$40 rental fee per item-

- LCD projector
- 50" presentation monitor, HDMI cable connection
- 84" projector screen
- Cordless microphone and amplifier
- Lavalier microphone
- Complimentary- AV table, electrical outlets and extension cords
- Please bring in any equipment and test at 3-4 days prior to your event; we ask that you make this appointment one week prior to your event. You are required to provide your own hotspot, as our Wi-Fi is unreliable

Parking:

- We provide valet service Tuesday-Sunday evening and for events with 30 guests or more outside business hours. We may schedule valet at other peak times; this will be done at our discretion.
- If your event is scheduled at a time when valet is offered, you may pay for your guests' valet service; the fee for this is \$2 per guest or \$3 with gratuity included.
- If your event is scheduled at a time when valet is not normally offered we can provide this service; there is a fee of \$2 per guest or \$3 per guest with gratuity included, with a \$100 minimum.
- When valet service is not scheduled there are 2 parking lots available as well as off-street parking.

Service fee for the Private Garden, Garden Room & Open-Air Patio:

- We require a minimum of 2 staff members for up to 25 guests and 1 additional staff member per each additional 25 guests.
- Daytime events- we allot 2 hours; \$60 per staff member or 20% gratuity, whichever is greater. The hourly fee after the allotted time is \$60 per staff member per hour.
- Evening events- we allot 3 hours for evening events; \$60 per staff member per hour or 20% gratuity, whichever is greater. The hourly fee after the allotted time is \$60 per staff member per hour.
- Satellite cash bar setup inside the space is an additional \$250.00 fee (additional fee applies for time extension)

- If you don't select a beverage package and guests visit the restaurant bar to start individual tables, a \$150 fee will be added. If you prefer no alcohol in the space no fee will be incurred.

Service fee for the Private Dining Room and Semi-Private Rooms:

- \$60 per server per hour; 2 hours allotted for daytime events, 2.5 hours allotted for evening events.
- 1 server for up to 15 guests; 16 or more guests require 2 servers.

Complimentary:

- Cream tablecloths, black linen napkins, candles, glassware & silverware
- Chalkboard welcome sign
- Floor easels & tabletop easels
- Sign in/Gift/Favor table
- Gift Card Box
- Cake table, pedestal and cake cutting set
- Dining tables- 6' & 8' rectangular tables, round hi-top tables & round bistro tables
- Food stations with silver serving trays, wooden bowls & printed display menu. Décor consists of candelabras, rustic wooden risers, string lights, chandeliers & flowering plants.
- Coat rack and hangers

Music:

Private Garden-

- We provide a DJ speaker and auxiliary cord (or Bluetooth connection) for your music device so you may listen to the music of your choice. You are required to provide your own hotspot as our wifi is unreliable.
 - A DJ and/or live music is allowed but they must come from our Recommended Vendor's List.
- All other private rooms- We play a combination of jazz, Motown and contemporary music. The volume can be adjusted in your room by request.

Weather Contingencies:

- We use our outdoor spaces year-round. During the colder months we add heaters and single-use lap blankets; during the warmer months we add air coolers and fans.
- If it rains or is under 45 degrees, and you are using the Open-Air Patio in combination with the Private Garden your options are as follows:
 - tent the Open-Air Patio for \$1000 rental fee (plus tax); please ask the Event Team for the deadline on approval of set up
 - use the indoor Garden Room and Main Dining Room for a room fee; the room fee depends on guest count and space availability

Liability Insurance:

- Event liability insurance is **required** for all weddings, receptions and events that utilize two rooms. This insurance is available on our [site](#) as a convenience; however, you may use any insurance company you wish to.

Space Capacities

Private Garden maximum:

Seated events- 50 guests Mingling event- 60 guests Seated with A/V- 40 guests

Combined Open-air Patio and Private Garden maximum:

Patio Seating- 80 guests (with Private Garden for mingling) Mingling event- 120 guests

Combined Private Garden, Open-air Patio and Garden Room maximum:

Patio & Garden Room Seating- 140 guests (with Private Garden for mingling) Mingling event- 150 guests

Private Dining Room maximum:

Seated events- 30 guests Seated with A/V- 20 guests

Semi-Private (Garden Room or Open-Air Patio) maximum: 20-25

Room Fee: 3% of total food and beverage spend for private spaces

Food & Beverage Minimums

(this does not include labor, taxes, fees or rentals)

Peak Season (March, April, May, June, September, October, November, December):

Private Garden (During our peak season, the Private Garden is prioritized for larger party sizes.)

- All daytime events less than 40 \$1000
- Friday-Sunday evening (3pm or later) less than 40 \$2500

Monday- Thursday evening, Friday day, Saturday/Sunday brunch and Sunday evening-

- Private Garden & Patio \$3,000
- Garden Room, Patio & Private Garden \$5,000
- Restaurant buyout \$8,000

Friday evening and Saturday evening-

- Private Garden & Patio \$5,000
- Garden Room, Patio & Private Garden \$8,500
- Restaurant buyout \$12,500
- New Year's Eve buyout \$14,500
- Semi-private Garden Room \$2000

Private Dining Room

- All daytime events \$800
- Tuesday-Sunday (3pm or later) evening no minimum

Off-peak Season (January, February, July, August):

Private Garden

- All daytime events \$800
- Tuesday-Sunday evening no minimum

Monday- Thursday evening, Friday day, Saturday/Sunday brunch & Sunday evening-

- Private Garden & Patio \$2,000
- Garden Room, Private Garden & Patio \$4,500
- Restaurant buyout \$8,000

Friday evening and Saturday evening-

- Private Garden & Patio \$4,000
- Garden Room, Private Garden & Patio \$7,000
- Restaurant buyout \$11,000
- Semi-private Garden Room \$2,000

Private Dining Room

- All daytime events \$800
- Tuesday-Sunday evening no minimum

The most current version of our policies will supersede all others; please check the website for the most current version.

Wahoo! Events

1042 College Avenue Decatur, GA 30030

www.wahoogrilldecatur.com